



Monthly Payment Schedule 2020

	Jan-20 (1st payment run)	Jan-20 (2nd payment run)	Feb-20 (1st payment run)	Feb-20 (2nd payment run)	Mar-20 (1st payment run)	Mar-20 (2nd payment run)	Apr-20 (1st payment run)	Apr-20 (2nd payment run)	May-20 (1st payment run)	May-20 (2nd payment run)	Jun-20 (1st payment run)	Jun-20 (2nd payment run)
Weekending Timesheets Submitted to	31/01/2020	31/01/2020	28/02/2020	28/02/2020	27/03/2020	27/03/2020	24/04/2020	24/04/2020	29/05/2020	29/05/2020	26/06/2020	26/06/2020
Timesheet Deadline (5.30pm)	05/02/2020	12/02/2020	04/03/2020	11/03/2020	01/04/2020	07/04/2020**	29/04/2020	05/05/2020^^	03/06/2020	10/06/2020	01/07/2020	08/07/2020
HN Processes Payment	07/02/2020	14/02/2020	06/03/2020	13/03/2020	03/04/2020	09/04/2020**	01/05/2020	07/05/2020^^	05/06/2020	12/06/2020	03/07/2020	10/07/2020
Cleared Funds (with Ltd Co)	11/02/2020	18/02/2020	10/03/2020	17/03/2020	07/04/2020	15/04/2020**	05/05/2020	12/05/2020^^	09/06/2020	16/06/2020	07/07/2020	14/07/2020

	Jul-20 (1st payment run)	Jul-20 (2nd payment run)	Aug-20 (1st payment run)	Aug-20 (2nd payment run)	Sep-20 (1st payment run)	Sep-20 (2nd payment run)	Oct-20 (1st payment run)	Oct-20 (2nd payment run)	Nov-20 (1st payment run)	Nov-20 (2nd payment run)	Dec-20 (1st payment run)	Dec-20 (2nd payment run)
Weekending Timesheets Submitted to	31/07/2020	31/07/2020	28/08/2020	28/08/2020	25/09/2020	25/09/2020	30/10/2020	30/10/2020	27/11/2020	27/11/2020	25/12/2020	25/12/2020
Timesheet Deadline (5.30pm)	05/08/2020	12/08/2020	02/09/2020	09/09/2020	30/09/2020	07/10/2020	04/11/2020	11/11/2020	02/12/2020	09/12/2020	TBA	TBA
HN Processes Payment	07/08/2020	14/08/2020	04/09/2020	11/09/2020	02/10/2020	09/10/2020	06/11/2020	13/11/2020	04/12/2020	11/12/2020	TBA	TBA
Cleared Funds (with Ltd Co)	11/08/2020	18/08/2020	08/09/2020	15/09/2020	06/10/2020	13/10/2020	10/11/2020	17/11/2020	08/12/2020	15/12/2020	TBA	TBA

**Please be aware of the amended timesheet deadlines and payment dates for the March payment run. Deadline is Tuesday 07/04/2020 at 5.30pm. Payment will clear Wednesday 15/04/2020. This is due to the bank holidays Good Friday 10/04/2020 & Easter Monday 13/04/2020

^^Please be aware the amended timesheet deadlines and payment dates for the April payment run. Deadline is Tuesday 05/05/2020 at 5.30pm. This is due to the Early May Bank Holiday Friday 08/05/2020

It is the responsibility of the Contractor to have all timesheets approved before the timesheet deadlines.

Deadlines for March timesheets are subject to change due to the extension of legislation